

Education Committee Minutes

Coatesville Area Senior High School Auditorium

May 9, 2017 - 6:00 PM

(1st Committee Meeting of the Evening)

SUB-CHAIRPERSON: Ann Wuertz
BOARD MEMBERS: Deborah Thompson and James Hills (*absent*)
SUBSTITUTES: Brenda Geist and Tom Siedenbuehl
ADMINISTRATION: Dr. Cathy Taschner and Ronald Kabonick
CALL TO ORDER: 6:01 p.m.

APPROVAL of MINUTES

Approval of the April 11, 2017 Education Committee meeting minutes. (*Enclosure*)

Motion: Brenda Geist Second: Tom Siedenbuehl Vote: 3-0

AGENDA ITEMS

A. Request to Attend Title I State Parent Conference

RECOMMENDED MOTION: That the Board of School Directors approve student 10013216 family's attendance to the Title I State Parent Conference in Champion, Pennsylvania on July 10-12, 2017, at a cost of \$1,130 to be paid with Title I Parent Involvement funds. (*Confidential Enclosure*)

Motion: Brenda Geist Second: Tom Siedenbuehl Vote: 3-0

B. Student Adjudication – ID 10012708

RECOMMENDED MOTION: That the Board of School Directors approve the adjudication for student 10012708, as presented.

C. Student Adjudication – ID 10001161

RECOMMENDED MOTION: That the Board of School Directors approve the adjudication for student 10001161, as presented.

D. Student Adjudication – ID 10010660

RECOMMENDED MOTION: That the Board of School Directors approve the adjudication for student 10010660, as presented.

E. Student Adjudication – ID 10002227

RECOMMENDED MOTION: That the Board of School Directors approve the adjudication for student 10002227, as presented.

F. Student Adjudication – ID 10013305

RECOMMENDED MOTION: That the Board of School Directors approve the adjudication for student 10013305, as presented.

Motion Items B through F were ratified under one vote:

Motion: Tom Siedenbuehl Second: Brenda Geist Vote: 2-1
Opposed: Siedenbuehl

G. Valley Forge Educational Services Contract for 2016-2017

RECOMMENDED MOTION: That the Board of School Directors approve the extended school year contracts with Valley Forge Educational Services for the following students:
(*Confidential Enclosure*)

10008667 10002249 60000563

Motion: Brenda Geist Second: Tom Siedenbuehl Vote: 3-0

H. The Devereux Foundation – Student Contract 10002554

RECOMMENDED MOTION: That the Board of School Directors approve the contract for student 10002554, as presented. (*Confidential Enclosure*)

I. The Devereux Foundation – Student Contract 10004835

RECOMMENDED MOTION: That the Board of School Directors approve the contract for student 10004835, as presented. (*Confidential Enclosure*)

J. The Devereux Foundation – Student Contract 10006034

RECOMMENDED MOTION: That the Board of School Directors approve the contract for student 10006034, as presented. (*Confidential Enclosure*)

Motion Items H, I and J were ratified under one vote:

Motion: Tom Siedenbuehl Second: Brenda Geist Vote: 3-0

K. Lindamood-Bell for Instructional Services Contract - Student 60000652

RECOMMENDED MOTION: That the Board of School Directors approve the Instructional Services contract with Lindamood-Bell Learning Processes for the student 60000652, as presented. (*Confidential Enclosure*)

Motion: Tom Siedenbuehl Second: Brenda Geist Vote: 3-0

L. Professional Services / Independent Contractor Contract - Lori Vanderbilt

RECOMMENDED MOTION: That the Board of School Directors approve the Independent Contractor contract for professional services with Lori Vanderbilt (Wilson Tutor), as presented. (*Confidential Enclosure*)

M. Professional Services / Independent Contractor Contract - Christopher Roberts

RECOMMENDED MOTION: That the Board of School Directors approve the Independent Contractor contract for professional services with Christopher Roberts (Wilson Tutor), as presented. (*Confidential Enclosure*)

- N. Professional Services / Independent Contractor Contract - Fred Strong, LLC**
RECOMMENDED MOTION: That the Board of School Directors approve the Independent Contractor contract for professional services with Fred Strong, LLC (Wilson Tutor), as presented. (*Confidential Enclosure*)

Motion Items L, M and N were ratified under one vote:

Motion: Tom Siedenbuehl

Second: Brenda Geist

Vote: 3-0

INFORMATIONAL ITEM(S)

Character: Be All About It Program ~ Jason Palaia, Director of Elementary and Secondary Education

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

Fonz Newsuan: Education and Special Education Plans; Policies

ADJOURNMENT This meeting adjourned at 6:12 p.m.

Respectfully submitted, Karen Jackson

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.

Policy Committee Minutes

Coatesville Area Senior High School Auditorium

May 9, 2017 - 6:00 PM

(2nd Committee Meeting of the Evening)

CHAIRPERSON: Ann Wuertz
BOARD MEMBERS: Bashera Grove and Tom Siedenbuehl
ADMINISTRATION: Dr. Cathy Taschner and Ronald Kabonick
CALL TO ORDER: 6:27 p.m.

APPROVAL of MINUTES

Approval of the April 11, 2017 Policy Committee meeting minutes. (*Enclosure*)

Motion: Tom Siedenbuehl Second: Bashera Grove Vote: 3-0

Consent Agenda

RECOMMENDED MOTION: That the Board of School Directors approve the Consent Agenda items:

Items to be removed from Consent Agenda:

700-F. Policy 705.1	800-C. Policy 802
700-H. Policy 707	800-F. Policy 805
700-I. Policy 708	800-G. Policy 805.1
700-J. Policy 709	800-H. Policy 806
700-K. Policy 710	800-J. Policy 808
	800-L. Policy 810.2
	800-T. Policy 822
	800-U. Policy 823
	800-V. Policy 824
	800-W. Policy 827
	800-X. Policy 828

Motion: Tom Siedenbuehl Second: Bashera Grove Vote: 3-0

AGENDA ITEMS – 600

A. Policy 601 – Fiscal Objectives – 30 Day Review

RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 601.

B. Policy 602 – Budget Planning – 30 Day Review

RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 602.

C. Policy 603 – Budget Preparation – 30 Day Review

RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 603.

- D. Policy 604 – Budget Adoption – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 604.
- E. Policy 605 – Tax Levy – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 605.
- F. Policy 606 – Tax Collection – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 606.
- G. Policy 607 – Tuition Income – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 607.
- H. Policy 608 – Bank Accounts – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 608.
- I. Policy 609 – Investment of District Funds – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 609.
- J. Policy 610 – Purchase Subject to Bid/Quotation – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 610.
- K. Policy 611 – Purchases Budgeted – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 611.
- L. Policy 612 – Purchases Not Budgeted – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 612.
- M. Policy 613 – Cooperative Purchasing – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 613.
- N. Policy 614 – Payroll Authorization – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 614.
- O. Policy 615 – Payroll Deductions – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 615.

- P. Policy 616 – Payment of Bills – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 616, with revisions.
- Q. Policy 617 – Petty Cash – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 617.
- R. Policy 618 – Student Activity Funds – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 618.
- S. Policy 619 – District Audit – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 619.
- T. Policy 620 – Fund Balance – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 620.
- U. Policy 621 – Local Taxpayer Bill of Rights – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 621.
- V. Policy 622 – GASB Statement 34 – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 622, with revisions.
- W. Policy 624 - Taxable Fringe Benefits – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 624.
- X. Policy 625 – Procurement Cards – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 625.
- Y. Policy 626 – Federal Fiscal Compliance – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 626.
- Z. Policy 626.1 – Travel Reimbursement – Federal Programs – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 626.1.

J. Policy 709 – Building Security – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 709.

Motion: Tom Siedenbuehl Second: Bashera Grove Vote: 3-0

K. Policy 710 – Use of Facilities by Staff – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 710.

Motion: Tom Siedenbuehl Second: Bashera Grove Vote: 3-0

L. Policy 713 – Buildings and Grounds Management – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 713.

M. Policy 716 – Integrated Pest Management – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 716, with revisions.

N. Policy 717 – Cellular Phones – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 717.

O. Policy 718 – Service Animals in Schools – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 718.

AGENDA ITEMS – 800

A. Policy 800 – Records Management – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 800.

B. Policy 801 – Public Records – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 801.

C. Policy 802 – School Organization – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 802.

Motion: Tom Siedenbuehl Second: Bashera Grove Vote: 3-0

D. Policy 803 – School Calendar – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 803.

E. Policy 804 – School Day – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 804.

F. Policy 805 – Emergency Preparedness – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 805.

Motion: Tom Siedenbuehl Second: Bashera Grove Vote: 3-0

G. Policy 805.1 – Relations with Law Enforcement Agencies – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 805.1.

Motion: Tom Siedenbuehl Second: Bashera Grove Vote: 3-0

H. Policy 806 – Child Abuse – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 806.

Motion: Tom Siedenbuehl Second: Bashera Grove Vote: 3-0

I. Policy 807 – Opening Exercises/Flag Displays – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 807.

J. Policy 808 – Food Services – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 808.

Motion: Tom Siedenbuehl Second: Bashera Grove Vote: 3-0

K. Policy 810.1 – Drug/Alcohol Testing – Covered Drivers – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 810.1.

L. Policy 810.2 – Transportation – Video/Audio Recording – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 810.2.

Motion: Tom Siedenbuehl Second: Bashera Grove Vote: 3-0

M. Policy 811 – Bonding – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 811.

- N. Policy 812 – Property Insurance – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 812.
- O. Policy 813 – Other Insurance – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 813.
- P. Policy 814 – Copyright Material – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 814.
- Q. Policy 815 – Acceptable Use of Internet, Computers and Network Resources – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 815.
- R. Policy 818 – Contracted Services – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 818.
- S. Policy 819 – Suicide Awareness, Prevention and Response – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 819.
- T. Policy 822 – Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR) – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 822.
- Motion: Tom Siedenbuehl Second: Bashera Grove Vote: 3-0
- U. Policy 823 – Naloxone – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 823.
- Motion: Tom Siedenbuehl Second: Bashera Grove Vote: 3-0
- V. Policy 824 – Maintaining Professional Adult/Student Boundaries – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 824.
- Motion: Tom Siedenbuehl Second: Bashera Grove Vote: 3-0
- W. Policy 827 – Conflict of Interest – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 827.
- Motion: Tom Siedenbuehl Second: Bashera Grove Vote: 3-0

X. Policy 828 – Fraud – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 828.

Motion: Tom Siedenbuehl

Second: Bashera Grove

Vote: 3-0

Y. Policy 830 – Breach of Computerized Personal Information – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 830.

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT This meeting adjourned at 6:53 p.m.

Respectfully submitted, Karen Jackson

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.

Operations Committee Minutes

Coatesville Area Senior High School Auditorium

May 9, 2017 - 6:00 PM

(3rd Committee Meeting of the Evening)

CHAIRPERSON: Brenda Geist
BOARD MEMBERS: Laurie Knecht and Dean Snyder (*absent*)
SUBSTITUTE: Stuart Deets
ADMINISTRATION: Dr. Cathy Taschner and Ronald Kabonick
CALL TO ORDER: 6:13 p.m.

APPROVAL of MINUTES

Approval of the April 11, 2017 Operations Committee meeting minutes. (*Enclosure*)

Motion: Laurie Knecht Second: Stuart Deets Vote: 3-0

AGENDA ITEMS

A. Request to Waive Fees – New life In Christ Fellowship – C.A.I.H.S. (9/10 Center)

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$3,520, from New Life In Christ Fellowship, as presented. (*Confidential Enclosure*)

Motion: Laurie Knecht Second: Stuart Deets

Amended Motion:

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive rental fees and keep/charge custodial fees.

Motion: Laurie Knecht Second: Stuart Deets Vote: 3-0

B. Request to Waive Fees – G. I. F. T. S. – C.A.I.H.S. (9/10 Center)

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$765, for a charity basketball game to be held in the 9/10 Center gymnasium. (*Confidential Enclosure*)

Motion: Laurie Knecht Second: Stuart Deets Vote: 3-0

C. Request to Waive Fees – Football Booster Club – C.A.S.H.S. and C.A.I.H.S. (9/10 Center)

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$330, for a Cross Fit Challenge fundraiser in the 9/10 Center weight room, the CASH stadium, and the Derrick Morgan field on Saturday, August 12, 2017, as presented. (*Confidential Enclosure*)

Motion: Laurie Knecht Second: Stuart Deets Vote: 3-0

INFORMATIONAL ITEM(S)

- Property Owner Acknowledgement Letter – Reeceville Road Wawa, Jeff Todd
- Food Service Reimbursement/Participation Report for the month ending April 30, 2017 (*Enclosure*)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT This meeting adjourned at 6:27 p.m.

Respectfully submitted, Karen Jackson

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.

Finance Committee Minutes

Coatesville Area Senior High School Auditorium

May 9, 2017 - 6:00 PM

(4th Committee Meeting of the Evening)

CHAIRPERSON: Stuart Deets
BOARD MEMBERS: James Hills (*absent*) and Tom Siedenbuehl
SUBSTITUTE: Brenda Geist
ADMINISTRATION: Dr. Cathy Taschner and Ronald Kabonick
CALL TO ORDER: 6:54 p.m.

APPROVAL of MINUTES

Approval of the April 11, 2017 Finance Committee meeting minutes. (*Enclosure*)

Motion: Tom Siedenbuehl Second: Brenda Geist Vote: 3-0

AGENDA ITEMS

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the enclosed Financial Statements and the Bills Payable list, as presented. (*Enclosures*)

Motion: Tom Siedenbuehl Second: Brenda Geist Vote: 3-0

B. Downingtown Rental Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the vehicle rental agreement with the Downingtown Area School District, as per the attached agreement. (*Confidential Enclosure*)

Motion: Tom Siedenbuehl Second: Brenda Geist Vote: 3-0

C. Piano Rental - Bauder Audio Systems, Inc.

RECOMMENDED MOTION: That the Board of School Directors approve the rental of a piano, two microphones and accessories, in the amount of \$350, from Bauder Audio Systems, Inc. (*Confidential Enclosure*)

Motion: Tom Siedenbuehl Second: Brenda Geist Vote: 3-0

D. Lifetouch Portrait Agreement for 2017-2018 School Year – 9/10 Center (C.A.I.H.S.)

RECOMMENDED MOTION: That the Board of School Directors approve the Agreement with Lifetouch Studios for student portraits, as presented. (*Confidential Enclosure*)

Motion: Tom Siedenbuehl Second: Brenda Geist Vote: 3-0

E. Scholastic Refund Check – 9/10 Center (C.A.I.H.S.)

RECOMMENDED MOTION: That the Board of School Directors accept the Scholastic refund check in the amount of \$100. (*Confidential Enclosure*)

Motion: Tom Siedenbuehl Second: Brenda Geist Vote: 3-0

INFORMATIONAL ITEM(S)

- 2017–2018 Budget Update, Ronald G. Kabonick, Director of Business Administration
- CASD and Charter School Enrollment Reports for the month ending April 30, 2017 (*Enclosure*)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

Pastor Rob Marshall – Access to the budget update/presentation.

ADJOURNMENT This meeting adjourned at 7:18 p.m.

Respectfully submitted, Karen Jackson

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.